



## OHIO CONSTITUTIONAL MODERNIZATION COMMISSION

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### MINUTES OF THE ORGANIZATION AND ADMINISTRATION COMMITTEE

FOR THE MEETING HELD  
THURSDAY, JULY 9, 2015

#### **Call to Order:**

Chair Mark Wagoner called the meeting of the Organization and Administration Committee to order at 11:35 a.m.

#### **Members Present:**

Chair Wagoner and committee members Cole, Cupp and Kurfess were in attendance.

#### **Approval of Minutes:**

The minutes of the September 11, 2014 meeting of the committee were not approved as a quorum was not present.

#### **Presentation**

*Steven C. Hollon*  
*Executive Director*  
*Ohio Constitutional Modernization Commission*

#### *FY2016 Proposed Budget*

Executive Director Steven C. Hollon appeared before the committee to present the FY 2016 Commission budget. Mr. Hollon said the Commission did receive an appropriation from the General Assembly.

Mr. Hollon then directed the committee to page seven of the meeting packet, and went over the line items of the budget with the committee. Chair Wagoner complimented Mr. Hollon and the work products of Senior Policy Advisor Steven H. Steinglass, Counsel Shari L. O'Neill, and the student interns. Chair Wagoner said "We can be proud of the work that is being done." He added that, without a quorum, the committee is not in a position to take a vote, and said approval

of the budget would have to wait until the next meeting. Mr. Hollon noted that by then he should have additional numbers to provide to the committee.

Mr. Hollon commented that the Commission is within budget for FY 2015, noting that office supplies ended up costing more than budgeted, but it was difficult to determine that number due to unknown start-up costs.

Mr. Hollon answered affirmatively to Chair Wagoner's question about whether there would be room for modest staff raises. Mr. Hollon said there is \$150,000.00 carry-over from the last budget, noting that he doesn't anticipate any personnel changes or additions. He said having the interns has been extremely helpful. The only cost to hosting them has been for parking at \$85 per month per intern. He noted the office is now fully furnished and the space configured. He said he is working on a new contract for Senior Policy Advisor Steinglass.

### *Rules of Procedure and Conduct*

Mr. Hollon then moved on to the Commission Rules of Procedure and Conduct, describing proposed changes. He said the reason for the proposed changes is to reduce the timeline for approving reports and recommendations. He said there will not be a recommendation for a change to the constitutional provision in many cases, but that it nevertheless could take many months to approve a report and recommendation. He said that raises the question of whether two presentations are really needed for these reports and recommendations at both the committee and Commission level.

Representative Bob Cupp asked what the procedure currently is. Mr. Hollon explained the process leading to having a report and recommendation prepared.

Committee member Doug Cole asked for clarification about whether the procedure would be changed in the case of a proposed new constitutional provision, and Mr. Hollon said that procedure would remain the same.

Committee member Charles Kurfess directed the committee to Rule 10.2, wondering whether the same purpose would be obtained by changing the wording from "shall" to "may." He added that the meaning would then be that the Commission, rather than the co-chairs of the Commission, may make the decision. Chair Wagoner noted that change would be a good way to whip up some votes, and that he would support that change. It was decided that the recommendation would be that Rule 10.2(b), as highlighted in the draft rule provided in the meeting packet, would read "Commission" instead of "co-chairs," and that "co-chairs" would be stricken. Clarifying, Chair Wagoner said there essentially would be two votes. Mr. Kurfess added that the decision might be made to lay over the vote by the Commission due to attendance at a meeting where the question would come up. Mr. Cole said he understands it as a preliminary step, and suggested adding "made by motion," "elect to vote," or some other wording.

Mr. Hollon then suggested "the Commission, upon motion, may elect to ...," to which Mr. Cole said that would work.

Chair Wagoner then said the wording should be “the commission, upon motion, may elect to vote on a report and recommendation, or may take the matter under advisement.” He then asked staff to re-draft the rule for the next meeting.

**Adjournment:**

With no further business to come before the committee, the meeting adjourned at 12:00 p.m.

**Approval:**

The minutes of the July 9, 2015 meeting of the Organization and Administration Committee were approved at the September 10, 2015 meeting of the committee.

*/s/ Mark Wagoner*

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Mark Wagoner, Chair

*Excused*

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Edward L. Gilbert, Vice-chair